



REQUEST FOR PROPOSALS (RFP) FOR UTILITY METER READING, BILLING AND REPAIR SOLICITATION NO. 150744

Issue Date: June 9, 2015

Pre-Proposal Conference: June 18, 2015 at 1:00 PM Eastern Time
Wayne County Airport Authority
Detroit Metropolitan Wayne County Airport
L. C. Smith Building – Conference Room 3 (Mezzanine)
Detroit, Michigan 48242

Pre-Proposal Question Deadline: June 22, 2015 at 2:00 PM Eastern Time
E-mail: purchasing.questions@wcaa.us
(Reference Solicitation No. 150744 in all e-mails)

Proposal Deadline: June 30, 2015 at 2:00 PM Eastern Time
(Late Proposals will not be accepted.)

Proposal Submittal Location: Wayne County Airport Authority Procurement Department
Detroit Metropolitan Wayne County Airport
L. C. Smith Building - Main Lobby (Northeast corner)
Detroit, Michigan 48242

Procurement Contact: Christopher Jones, Solicitation Manager
Phone: (734) 247-7900, Fax: (734) 955-5648

NOTE: Detroit, Michigan 48242 is the mailing address of Detroit Metropolitan Wayne County Airport. The Detroit Metropolitan Airport is physically located within the boundaries of the City of Romulus, Michigan.

DESCRIPTION: Proposals are being solicited for the purpose of contracting to provide utility meter inventory updates, billing, repairs, new installation as well as other related services for the Wayne County Airport Authority (Airport Authority). The contract will be for a term of five (5) years.

To download this RFP, all attachments, and all addenda, access the Wayne County Airport Authority website at: <http://www.wcaa.us/Business/BusinessOpportunities/CurrentSolicitations.aspx> then select Michigan Intergovernmental Trade Network (MITN) link. This RFP may also be viewed and downloaded directly from the MITN website at www.mitn.info.

The Airport Authority is pleased to announce our on-line Vendor Self Service (VSS). To do business with the Airport Authority and receive notification of future bidding opportunities, click the following web link to register: <https://wcaa.munisselfservice.com/Vendors/default.aspx> Vendors MUST respond in accordance with the solicitation document instructions.

Copies of this solicitation document and any issued Addenda may also be obtained from the Procurement Department. Please call (734) 247-7900 at least one (1) hour in advance to ensure the documents will be available.

PARKING ADVISORY -- ALLOW SUFFICIENT TIME FOR PARKING - Parking is available in the Blue Deck Parking Structure. From the Blue Deck, pedestrians may access the L.C. Smith Building by using the Pedestrian Bridge on the 3rd level at the south end of the Blue Deck.